YOUR LOGO

Ridgeline Builders LLC
4120 Commerce Way, Suite 200
Tampa, FL 33610 · (813) 555-0142
office@ridgelinebuilders.com · License No. 00-000000

Invoice

Progress billing · EXAMPLE (made-up numbers)

BILL TO

Brightway Construction
Attn: Accounts Payable
880 Harbor Blvd
Tampa, FL 33602

Invoice no.	INV-1007
Invoice date	10/31/2026
Due date	11/30/2026
Billing period	10/01–10/31/2026
Project	Northside Medical Office, Ste 210
Contract / PO no.	SC-2026-118

CONTRACT SUMMARY

Original contract sum	$148,600.00
Net change by approved change orders	$6,250.00
Contract sum to date	$154,850.00
Total completed and stored to date	$101,450.00
Retainage %	10%
Retainage held	$10,145.00
Total earned less retainage	$91,305.00
Less previous invoices	$45,720.00
AMOUNT DUE THIS INVOICE	**$45,585.00**
Balance to finish, including retainage	$63,545.00

✓ *Schedule of values matches the contract sum*

SCHEDULE OF VALUES

ITEM	DESCRIPTION OF WORK	SCHEDULED VALUE	FROM PREVIOUS INVOICES	THIS PERIOD	MATERIALS STORED	COMPLETED AND STORED TO DATE	% DONE	BALANCE TO FINISH	RETAINAGE
1	General conditions	$12,000.00	$4,000.00	$2,000.00	–	$6,000.00	50%	$6,000.00	$600.00
2	Metal stud framing	$46,800.00	$30,000.00	$16,800.00	–	$46,800.00	100%	–	$4,680.00
3	Gypsum board and finishing	$52,400.00	$10,000.00	$20,000.00	$3,000.00	$33,000.00	63%	$19,400.00	$3,300.00
4	Acoustical ceilings	$24,600.00	–	–	$6,500.00	$6,500.00	26%	$18,100.00	$650.00
5	Blocking and accessories	$6,800.00	$6,800.00	–	–	$6,800.00	100%	–	$680.00
6	Cleanup and closeout	$6,000.00	–	–	–	–	–	$6,000.00	–
CO-01	Added soffit at reception (CO 01)	$2,350.00	–	$2,350.00	–	$2,350.00	100%	–	$235.00
CO-02	Revised door frames (CO 02)	$3,900.00	–	–	–	–	–	$3,900.00	–
						–		–	–
						–		–	–
						–		–	–
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						–		–	–
						–		–	–
	Totals	**$154,850.00**	**$50,800.00**	**$41,150.00**	**$9,500.00**	**$101,450.00**	**66%**	**$53,400.00**	**$10,145.00**

APPROVED CHANGE ORDERS

CO NO.	DESCRIPTION	DATE APPROVED	AMOUNT
CO-01	Added soffit at reception	09/28/2026	$2,350.00
CO-02	Revised door frames	10/05/2026	$3,900.00
	Total approved		**$6,250.00**

REMIT TO / PAYMENT

Ridgeline Builders LLC
ACH or check: see W-9 and remittance form
Questions: office@ridgelinebuilders.com

Lien waiver for this payment attached: ☐ Yes ☐ No

Submitted by: _____ Date: _____